Sixty Seventh
Annual General Meeting

Sunday 30th November 2014

FOR THE YEAR ENDING
30th JUNE 2014
NOTICE OF ANNUAL GENERAL MEETING

27th October, 2014

Dear Member,

You are hereby notified that the Sixty Seventh Annual General Meeting of Katoomba RSL All Services Club Limited will be held in the Club Rooms at the premises of the Club at 86 Lurline Street, Katoomba, New South Wales on Sunday November 30th, 2014 commencing at 11.00am.

AGENDA

1. Apologies.
2. To confirm the Minutes of the previous Annual General Meeting.
4. To declare the results of the election of three positions on the Board in accordance with triennial rule.
5. To consider and if thought fit pass the two ordinary resolutions regarding the reimbursement of Directors’ expenses contained in this Notice.
6. To deal with any other business of which due notice has been given to the members.

Notice to members – questions for the Annual General Meeting

Any member who has a query with regard to the Club’s financial accounts should write to the Secretary Manager, Katoomba RSL All Services Club, P.O. Box 820, Katoomba NSW 2780, to be received no later than Friday 14th November 2014, so that the necessary research can be undertaken to accurately answer your query.

Members are requested to produce their membership card before signing the attendance register.

ARE YOU FINANCIAL?

By direction of the Board
N.Darias
Secretary/Manager

Please Note:
Members who have NOT elected to receive a copy of the full financial report which contains the financial report, Directors’ report and Auditors report for year ended 30th June 2014 can obtain this by going to the following link.

NOTICE OF ORDINARY RESOLUTIONS
FOR ANNUAL GENERAL MEETING

NOTICE is hereby given that at the Annual General Meeting of KATOOMBA RSL ALL SERVICES CLUB LIMITED to be held on 30th November 2014 the members will be asked to consider and if thought fit pass each of the two Ordinary Resolutions set out below:

FIRST ORDINARY RESOLUTION

Notes on First Ordinary Resolution regarding Directors’ expenses

1. Directors of Clubs have specific legal responsibilities under legislation such as the Corporations Act, Registered Clubs Act, Liquor Act, Gaming Machines Act, Workplace Health & Safety Act, Anti Discrimination Act and other Acts.

2. The role of Directors of a Board is complex and combines important aspects of good corporate governance and providing strategic leadership. Directors of registered clubs have a significant influence on the management and performance of registered clubs and are ambassadors of the Club.

3. The registered clubs industry is highly regulated and Directors must be and remain compliant with complex State and Federal legislative requirements.

4. In 2008 the Independent Pricing and Regulatory Tribunal (IPART) and Clubs NSW recommend several initiatives which include core professional development training for Directors. IPART also noted that management and governance in clubs could be improved if Boards operated more effectively and a key challenge in achieving this was increasing in Directors’ skill sets throughout the industry.

5. To achieve and maintain good governance and provide strategic leadership the Directors of the Club must receive formal training in the conduct and performance of their duties. Furthermore, the Registered Clubs Act sets out mandatory training requirements for Directors.

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FIRST ORDINARY RESOLUTION

That pursuant to the Registered Clubs Act:-

(a) The members hereby approve and agree to expenditure by the Club in a sum not exceeding $20,000.00 until the Annual General Meeting of the Club held in 2015 for the professional development and education of Directors including:

(1) The reasonable cost of Directors and officers attending seminars, lectures, trade displays and other similar events as may be determined by the Board from time to time;

(2) The reasonable cost of Directors and officers attending courses of instruction and training conducted or sponsored by ClubsNSW, or the Australian Institute of Company Directors or the Club Managers Association Australia in an area or areas or subjects relevant to the duties and functions of Directors in which the Director concerned is most in need of instruction and/or training.
(3) The reasonable cost of Directors attending other registered clubs for the purpose of viewing and assessing their facilities and methods of operation provided such attendances are approved by the Board as being necessary for the betterment of the Club;

(4) The reasonable cost of food, travel and accommodation for Directors and their partners and not more than three management staff and their partners attending the Registered Clubs Associations Annual General Meeting, Conferences and Trade Show;

(5) The reasonable cost of Directors and officers attending any community or charity function as a representative of the Club when authorised by the Board to do so.

(b) The members acknowledge that the benefits in paragraph (a) above are not available to members generally but only for those who are Directors or officers of the Club.

SECOND ORDINARY RESOLUTION

Notes on Second Ordinary Resolution regarding Directors’ expenses

1. Directors carry out many duties in relation to the Club. These duties include attending Board and Committee meetings, meeting with and entertaining guests in the Club, and representing the Club at various events.

2. The Second Ordinary Resolution seeks approval of expenditure for the type of expenses listed in the resolution, reasonably incurred by directors in the course of carrying out their duties.

SECOND ORDINARY RESOLUTION

That pursuant to the Registered Clubs Act:-

(a) The members hereby approve and agree to expenditure by the Club in a sum not exceeding $9,000.00 until the Annual General Meeting of the Club held in 2015 for the following activities:

(1) Reasonable expenditure for a meal and beverage for each Director immediately before or after a Board or Committee meeting on the day of that meeting when that meeting corresponds with a normal meal time on production of invoices receipts or other proper documentary evidence of such expenditure;

(2) Reasonable expenditure incurred by Directors in travelling to and from Directors meetings or other duly constituted committee meetings as approved by the Board from time to time on production of invoices, receipts or other proper documentary evidence of such expenditure;

(3) Reasonable expenditure on food and refreshment for each Director and one guest of that Director dining in one of the Club’s dining rooms on no more than eight occasions on production of invoices, receipts and other proper documentary evidence of such expenditure when such expenditure is
approved by the Board at the next monthly Board meeting as being reasonable and properly incurred in the course of that Director’s duties in relation to the Club;

(4) Reasonable expenditure on food and refreshment for Directors and senior management entertaining guests of the Club in the Club’s dining rooms on production of invoices, receipts and other proper documentary evidence of such expenditure when such expenditure is approved by the Board at the next monthly Board meeting as being properly incurred in the course of that Director’s or senior management officer’s duties in relation to the Club and as being reasonable;

(5) Reasonable expenditure on a Club blazer and attire for each Director who does not possess such item of clothing.

(b) The members acknowledge that the benefits in paragraph (a) above are not available to members generally but only for those who are Directors or officers of the Club.

Dated: 27th October 2014

By direction of the Board

Nick Darias
Secretary Manager
VOTING FOR DIRECTORS

Proxy Voting is not permissible

1. The Board will appoint at least two (2) Scrutineers to assist the Returning Officer. Each nominee has the right to appoint ONE (1).

2. Each member will receive a Ballot paper at the place of voting, PROVIDED he or she can show their current membership card and is eligible to vote in the election.

3. The Ballot paper shall contain names of all duly nominated candidates for election to the Board. The order in which names appear on the ballot paper shall be determined by lot.

4. The voter shall mark his or her ballot paper by consecutive numbers, in order of preference from first to last.

5. In any case of doubt as to the formality of the ballot paper the matter shall be referred to the Returning Officer whose decision shall be final.

6. In the event of an equality of votes for two or more candidates, the Returning Officer shall draw lots between the candidates and the candidate who is drawn first shall be declared elected to that position.

7. At the closing of the Ballot, the Returning Officer and authorised persons, assisted by the Scrutineers shall proceed with the examination of the ballot papers and shall report the results to the Annual General Meeting, then declare such Candidate or Candidates who received the greatest number of votes duly elected.

8. The votes to be counted will be equal to the number of positions to be filled. That is, as three positions on the Board are to be elected this year under the triennial election of Directors, votes 1 to 3 will be conducted and will have equal value.

9. In accordance with Rule 33(d) of the Constitution no member of the Club who is also an employee of the Club shall be eligible to vote at any meeting of the Club.

10. A nomination can be withdrawn at any time prior to the commencement of voting.
VOTING TIMES

KATOOMBA RSL

SUNDAY 23rd November, 2014 3.30pm – 6.00pm
WEDNESDAY 26th November, 2014 5.00pm – 8.00pm
THURSDAY 27th November, 2014 7.00pm – 8.30pm
FRIDAY 28th November, 2014 6.30pm – 8.30pm
SATURDAY 29th November, 2014 5.00pm – 6.30pm

WENTWORTH FALLS BOWLING CLUB

THURSDAY 27th November, 2014 5.00pm – 6.00pm
FRIDAY 28th November, 2014 4.30pm – 5.30pm
SATURDAY 29th November, 2014 3.00pm – 4.00pm

Important Notice Regarding the Election of the Board

This year’s election of the Board will be the third election held under the triennial rule, which was adopted by members at the 2011 Annual General Meeting.

At the 2012 Annual General Meeting the first meeting held under the triennial rule, the members elected 9 Directors and those Directors were allotted to Group 1, Group 2 and Group 3.

This year members will be electing three directors to fill the Group 2 positions for a three year term.

At next year’s Annual General Meeting, members will elect three directors to fill the Group 3 positions.

The members elect the Directors to office and the Directors elect, from amongst their own number, Directors to fill the positions of President, Senior Vice President and Junior Vice President after the Annual General Meeting to hold office until the Annual General Meeting next year.

METRO-POLL PTY LTD
RETURNING OFFICER